



Reference no

Agenda
Item 8a.viii

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Melksham Without Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Melksham Area Board, Central Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Provision of facilities to provide new allotments for residents of Melksham Without.
Where will your project take place?	Berryfield Lane, Melksham, SN12 6EH
When will your project take place?	Q4 2010
How many people will benefit from your project?	Whole parish - 36 new plots
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Economic benefits for residents and saves food miles Melksham Area Comm Strat Pg 36 Ec Reg

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Project meets 3 ambitions of the The Local Agreement for Wiltshire (including the Local Area Agreement):

1. building resilient communities
2. lives not services/helping people lead healthier lives
3. protecting the environment

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We have had a waiting list of 30+ people for over 2 years.

Building Resilient Communities: Encourages communities to take part in activities that bring different age groups together, increase children and young people's access to facilities and activities and encourages more young people to take part in a wide range of positive activities.

Lives not Services - helping people lead healthier lives: improve healthy eating and opportunities for more physical activity for the whole community, encourages members of the public who need to make lifestyle changes. Promotes life long learning and sharing of knowledge.

Protect the environment: increase opportunities for more wildlife, promote water efficiency through the use of water butts etc, promote composting and food waste digesters to reduce household waste,

Any other information about your project.

After months of searching for a new allotment site, have now negotiated with a local farmer for a firm site for years to come.

3 - Management

How many people are involved in the management of your group/organisation? 18

Of these, how many are:

Over 50 years	Male	<input type="text" value="11"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Day to day maintenance, grass cutting, allotment warden and water rates will be funded by the allotment rents charged. Any additional future will be budgeted for and precepted.

If you were not awarded the full amount requested, what would be the impact on your project?

We would not be able to provide new allotments.

How will you know whether your project has made a difference in the community?

Full take up of allotments

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All - outcome unknown

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009/2010

Month: March

Year: 2010

A - Total income:

£102,767.18

B - Minus total expenditure:

£93,495.14

Surplus/deficit for year: (A minus B)

£9,272.04

Free reserves held:

£0 All designated Reserves

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Refers to Min 115/10	£	Own fundraising/reserves		£1,500
Wessex Water Connection	£4,453	In budget for this project		£
Standpipes & Cistern	£1,000	Parish/town council		£
Front gate and lock	£420			£
Back boundary fence	£480	Trusts/foundations		£
Legal fees - initial advice	£150			£
Legal fees - contract	£750	In kind		£
Plot layout - 3 day for C'taker	£143	MWPC staff		£
Allot Warden allocate plots 18hr	£184	Other		£
	£	Awards for all - outcome unknown		£1,550
	£			£
	£			£
	£			£
Total Project Expenditure	£7,100	Total Project Income		£3,050
Total project income B		£3,050		
Total project expenditure A		£7,100		
Project shortfall A – B		£3,050		
Award sought from Wiltshire Council Area Board		£3,050		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input type="checkbox"/> Terms of reference/constitution/group rules				
<input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

a. Gives pedestrian access to allotment facilities b) Households will be able to produce fresh, healthy food organically at a much lower cost than buying at a shop, and will ensure a regular supply and enough to swap or give to others

b) How does your project work to promote inclusion, participation and good community relations?

Gardeners share their knowledge, advice, produce, seeds, swapping and sharing excess produce, have watering rotas, bringing together people from all walks of life and ages

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 07/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team